

## Part 1: Writing an Email About Travel Services (15 minutes)

### Introduction

Explain the key components of a professional email for travel services:

1. **Subject Line:** Be clear and specific (e.g., *Inquiry about Adventure Tours in Ecuador*).
2. **Greeting:** Use formal language (*Dear Mr./Ms. [Last Name]* or *Dear Travel Agent*).
3. **Body:**
  - Introduction: State who you are and the purpose of the email.
  - Details: Include specifics about the service you are inquiring about or offering (dates, preferences, number of travelers, etc.).
  - Polite Request: Ask for further details, pricing, or confirmation.
4. **Closing:** Use a polite closing phrase (*Best regards, Sincerely*) and include your contact information.

### Example Email

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**Subject:** Inquiry About Adventure Packages in Ecuador

Dear Travel Agent,

I hope this email finds you well. My name is Maria Torres, and I am interested in booking a 7-day adventure tour in Ecuador for a group of 4 people. Could you please provide details about your available packages, including activities such as hiking, zip-lining, and kayaking?

We are planning to travel from March 15 to March 22. Kindly share the pricing, accommodation options, and any other relevant information.

Thank you for your assistance. I look forward to your response.

Best regards,  
Maria Torres  
maria.torres@example.com

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### Activity:

Students will draft an email either inquiring about or offering travel services. Share their drafts in pairs for feedback.

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## Part 2: Types of Accommodation (15 minutes)

### Teaching Section

Discuss common types of accommodations travelers may choose:

1. **Hotels:** Standardized services with various star ratings.
2. **Resorts:** High-end accommodations with entertainment, dining, and recreational facilities.
3. **Hostels:** Budget-friendly shared accommodations, popular with backpackers.
4. **Vacation Rentals:** Private homes or apartments rented short-term.
5. **Boutique Hotels:** Small, stylish hotels with unique designs and personalized services.
6. **Eco-Lodges:** Environmentally friendly lodges, often in natural settings.

### Activity:

Students match descriptions with types of accommodations.

For example: *"Offers shared dormitories and low prices for travelers"* → **Hostel**.

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## Part 3: Popular Adventure Sports in the World and Ecuador (15 minutes)

### Worldwide Adventure Sports

1. Bungee Jumping
2. Skydiving
3. Scuba Diving
4. White-water Rafting
5. Rock Climbing
6. Paragliding
7. Skiing
8. Snowboarding

### Adventure Sports in Ecuador

1. Canyoning in Baños
2. Surfing in Montañita
3. Zip-lining in Mindo
4. Hiking in the Andes
5. Mountain Biking on Cotopaxi
6. Snorkeling in the Galápagos
7. Kayaking in the Amazon

### Activity:

Students create a short itinerary for an adventurous traveler in Ecuador, including at least three sports.

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## **Part 4: Exam (15 minutes)**

**Instructions: Answer the following questions.**

### **Section 1: Email Writing (5 Questions)**

1. What should a subject line include in a travel service email?
2. Write an appropriate greeting for a professional email.
3. What information must you include in the body of an email?
4. What is a polite closing phrase in an email?
5. Draft a subject line for an email inquiring about accommodations in Quito.

### **Section 2: Types of Accommodation (5 Questions)**

6. Name two budget-friendly types of accommodation.
7. What type of accommodation focuses on eco-friendly practices?
8. Which type of accommodation is best for a luxury stay?
9. Match: "*Small, stylish, and unique lodging*" → [Options: Hotel, Resort, Boutique Hotel].
10. Name one type of accommodation suitable for groups.

### **Section 3: Adventure Sports (5 Questions)**

11. List two popular adventure sports worldwide.
12. Name two adventure sports you can do in Ecuador.
13. Where in Ecuador can you go canyoning?
14. What is snorkeling, and where can you do it in Ecuador?
15. Why might an adventurer choose Mindo as a destination?