

LESSON 1 **GOAL** Convey a message

GRAMMAR Indirect speech: Imperatives

To report what someone said without quoting the exact words, use indirect speech. Don't use quotation marks when you write indirect speech.

Direct speech: Peter said, "Be careful if you go out during the storm."
Indirect speech: Peter said to be careful if you go out during the storm.

An imperative in direct speech becomes an infinitive in indirect speech.
They said, "Read the weather report." → They said to read the weather report.
She says, "Don't go out without a full tank of gas." → She says not to go out without a full tank of gas.

Change the pronouns in indirect speech as necessary for logic.
Martin said, "Tell me as soon as you know." → Martin told me to tell him as soon as I know.
She told me, "Please call me when you get home." → She asked me to call her when I get home.

GRAMMAR BOOSTER p. 133
• Direct speech: punctuation rules

A GRAMMAR PRACTICE Rewrite each statement in indirect speech. Make necessary changes to the pronouns.

- Martha told me, "Be home before the snowstorm." → 1. Martha told me to be home before the snowstorm.
- Everyone is saying, "Get ready for a big storm."
- The radio says, "Get supplies of food and water in case the roads are closed."
- They told her, "Don't be home too late this afternoon."
- Maria always tells them, "Don't leave your doors open."
- Carl told me, "Call me when you hear the news."

B PAIR WORK For each sentence, say what you think the speaker's original words were. Take turns.

- He asked them to call him when it starts raining. → 44 Please call me when it starts raining. 77
- The newspaper said to leave a window or door open when there's going to be a severe storm.
- She told his parents to read the emergency instructions in the newspaper.
- Ray told Allison to look for the story about him in the paper on Tuesday.
- She asked him to pick up some food for her on the way home.
- They told me not to wait until the snow gets heavy.

PRONUNCIATION Direct and indirect speech: Rhythm

A Notice the rhythm of sentences in direct and indirect speech. Read and listen. Then listen again and repeat.

- He said, [pause] "Be home before midnight." → He said to be home before midnight.
- I told your parents, [pause] "Get a flu shot at the clinic." → I told your parents to get a flu shot at the clinic.

B PAIR WORK Take turns reading aloud the sentences in Exercise A Grammar Practice, above. Read both the original sentences and the sentences you wrote, using correct rhythm for direct and indirect speech.

CONVERSATION MODEL

A Read and listen to someone conveying a message.

A: I'm on the phone with your parents. Would you like to say hello?
B: I would, but I'm running late.
A: Anything you'd like me to tell them?
B: Yes. Please tell them to turn on the TV. There's a storm on the way.
A: Will do.

B RHYTHM AND INTONATION Listen again and repeat. Then practice the Conversation Model with a partner.

HOW YOU CAN Convey a message

A NOTEPADDING Read the possible excuses and messages. Then write one or two more excuses and messages.

B CONVERSATION ACTIVATOR With a partner, change the Conversation Model. Role-play conveying a message. Choose messages and excuses from the lists in the boxes, or use your own. Then change roles.

Possible excuses
I'm running late.
I have an appointment.
I don't have time.

Possible messages
[Watch / Listen to] the news. There's a story about...
Check the weather online. There's a bad storm on the way.
Call me at the office.

DON'T STOP!
Continue the conversation. Ask your partner: what time he or she will be home. to do you a favor. to call you later.

C CHANGE PARTNERS Practice the conversation again. Use another message. Use another excuse.

62 UNIT 5

UNIT 6 63

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